



# PECFA POST



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**Welcome to the fall 2003 issue of the PECFA Post. This issue provides updates with regard to the investigation and closure of petroleum-contaminated sites.**

## THE GIS REGISTRY PROCESS AND COMMERCE

For Wisconsin Department of Commerce (Commerce) closure reviews, the closure request is not considered "complete" until the applicable fees (\$250.00 for groundwater and \$200.00 for soil) have been paid to the Wisconsin Department of Natural Resources (WDNR). The WDNR GIS Registry packet (packet) is to be submitted to Commerce with the closure request, whereas, the fee(s) is to be submitted to the WDNR. The closure request cannot be reviewed until the applicable fee(s) have been paid to WDNR and the packet (preferably a CD-ROM disk) has been received by Commerce. When the WDNR receives the fee(s), an entry is made in BRRTs on the web; the Commerce Site Review Section closure reviewer checks for the entry to verify the fee(s) have been paid before beginning the review.

Commerce must have the packet to ensure that the information contained within it is representative of the site information in the file. Some consultants have been sending the packet to the WDNR, sending packets to both agencies, or sending multiple copies. This is unnecessary. The WDNR will receive a copy of the packet, including Commerce's closure letter, upon final closure. After the WDNR has added the packet information to the GIS Registry, the hard copy or disk is returned to Commerce and placed in the case file.

Use the latest Checklist of Documents for GIS Registry Packet (RR-688) available on the WDNR's web site (<http://www.dnr.state.wi.us/org/aw/rr/archives/pubs/RR688.pdf>) to make sure you've included all required documents in the correct order. The checklist items are also identified in Wisconsin Administrative Code chapter NR 726. Do not include the following with the packets: copies of checks, separation pages between items, multiple copies of the same figure, large survey maps and any item not on the checklist. Do not bind the packets.

Due to constraints of scanning, tables must be free of shading and hard copy tables and figures must be no larger than 8 1/2 inches by 14 inches. Please submit all tables and figures on 8 1/2 inch by 11-inch paper, if possible. Format requirements for the packet are to meet the requirements for site investigation reports, as outlined in WDNR's and Commerce's publication RR-628, *Contents of Site Investigation Reports for Petroleum Contaminated Sites* (<http://www.dnr.state.wi.us/org/aw/rr/archives/pubs/RR628.pdf>).

Keep in mind that the process of putting sites onto the GIS Registry and maintaining it is the WDNR's responsibility. If you have any questions about the best way to format or present the required information, your best source for information is the WDNR.

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## JOINT COMMERCE-WDNR TRAINING

On September 10, 2003 Commerce and the WDNR will hold a joint training session at the Pyle Center in Madison. The training session is a continuation of the effort by both agencies to be more consistent in the management of petroleum contamination cases.

Topics for this session will be the closure process and public bidding. The format for the session is to provide an open forum for all staff to discuss the processes currently in place and suggest improvements based on experiences. Dennis Legler, Chief of the Bureau of PECFA Claims Section will provide an update on the status of PECFA.

## COMMERCE CLOSURE FORM

A completed Commerce Case Summary and Close Out form must be submitted with all Commerce closure requests. The Commerce Case Summary and Close out form is to be included as an unbound, stand-alone document. If the WDNR Case Summary and Close Out form 4400-202 was filled out previously, it will be accepted. Please note: the Close Out form has been recently revised and can be found on Commerce's web site at <http://www.commerce.state.wi.us/ER/ER-PECFA-CommerceCaseSummaryandCloseOutForm-R0903.pdf>.

## PUBLIC BIDDING AND SITE INVESTIGATION REPORTS

A reminder that for sites under WDNR jurisdiction to be bid, a copy of the Site Investigation Report (SIR) must also be submitted to the Commerce hydrogeologist who oversees that zone. When a site is directed to public bid, providing the Commerce hydrogeologist with a copy of the SIR enables both agencies to compose an adequate bid proposal.

## WELCOME BACK TO WILL "WOODY" MYERS

As many of you know, Woody Myers was called to active duty earlier this year. He has recently returned to his position with the Bureau of PECFA Site Review Section – WELCOME BACK! We are glad for his safe return.

As a result of Woody's return, there has been a change in coverage areas. Effective immediately, Woody will be relinquishing oversight of zip code 535 and assuming oversight of sites in zip code area 548. Shawn Wenzel will maintain coverage in zip code area 540, while Ralph Smith and Alan Hopfensperger will continue oversight of zip code area 535. Refer to the revised table at the back of the Post for complete coverage information.

### **PECFA Post circulation and a request for Topics of Concern**

We are continuing to move toward total electronic distribution of the *PECFA Post*. We appreciate your e-mail address if you are not already receiving the Post electronically. Forward your e-mail address to [berdman@commerce.state.wi.us](mailto:berdman@commerce.state.wi.us). If you do not have e-mail, you may call, (920) 303-5410, or write [Beth Erdman](#) at ERS Division, Bureau of PECFA, 2129 Jackson Street, Oshkosh WI 54901 and request to be placed on a mailing list.

We are always happy to receive suggestions for future *Post* topics or comments on current articles. Please use the e-mail or mailing addresses listed above to submit your suggestion(s) and / or comments to [Beth Erdman](#).

## **ANNUAL REPORTING OF STATUS FOR PETROLEUM-CONTAMINATED SITES**

Wisconsin State Statute chapter 101.143(2)(l)2 requires that sites contaminated with petroleum products from leaking underground storage tank (LUST) systems have remediation progress tracked annually. Commerce initiated annual reporting from consultants in fall 2002 to track the estimated costs to achieve site closure. Data was collected for over 3000 active PECFA sites.

This fall (2003), Commerce is automating the annual requirement by allowing responsible parties (or consulting firms which are providing data on their behalf) to submit the required information electronically via the Commerce web site. Information to be submitted during this phase of reporting includes a statement indicating whether or not the site investigation has been completed, a summary of the status of remediation activities conducted to date and the estimated costs incurred to achieve closure.

It is expected that the reporting period will extend from October through December 2003. More detailed information will be provided to responsible parties and PECFA registered consulting firms in the near future.

## **ADDITIONAL REVENUE BONDING**

The current state budget increased the revenue bonding authority for PECFA by \$94 Million. This brings the total revenue bonding authority to \$436 Million. There is no reduction in the annual budget for PECFA awards; therefore, the PECFA budget remains at \$68 Million a year or \$5.67 Million a month for the next two years.

The PECFA program anticipates that funds from the sale of the revenue bonds will be available to make reimbursement awards beginning in mid-November of this year. As of August 1, 2003 the program has \$26 Million in reimbursement claims that have been audited and are awaiting payment. Claims paid in August were received in February and audited in April. Currently claims are being audited that were received during the last week of June. Payments are scheduled for the end of January 2004. However, if the bonding proceeds are on schedule those claims will be paid in early December 2003.

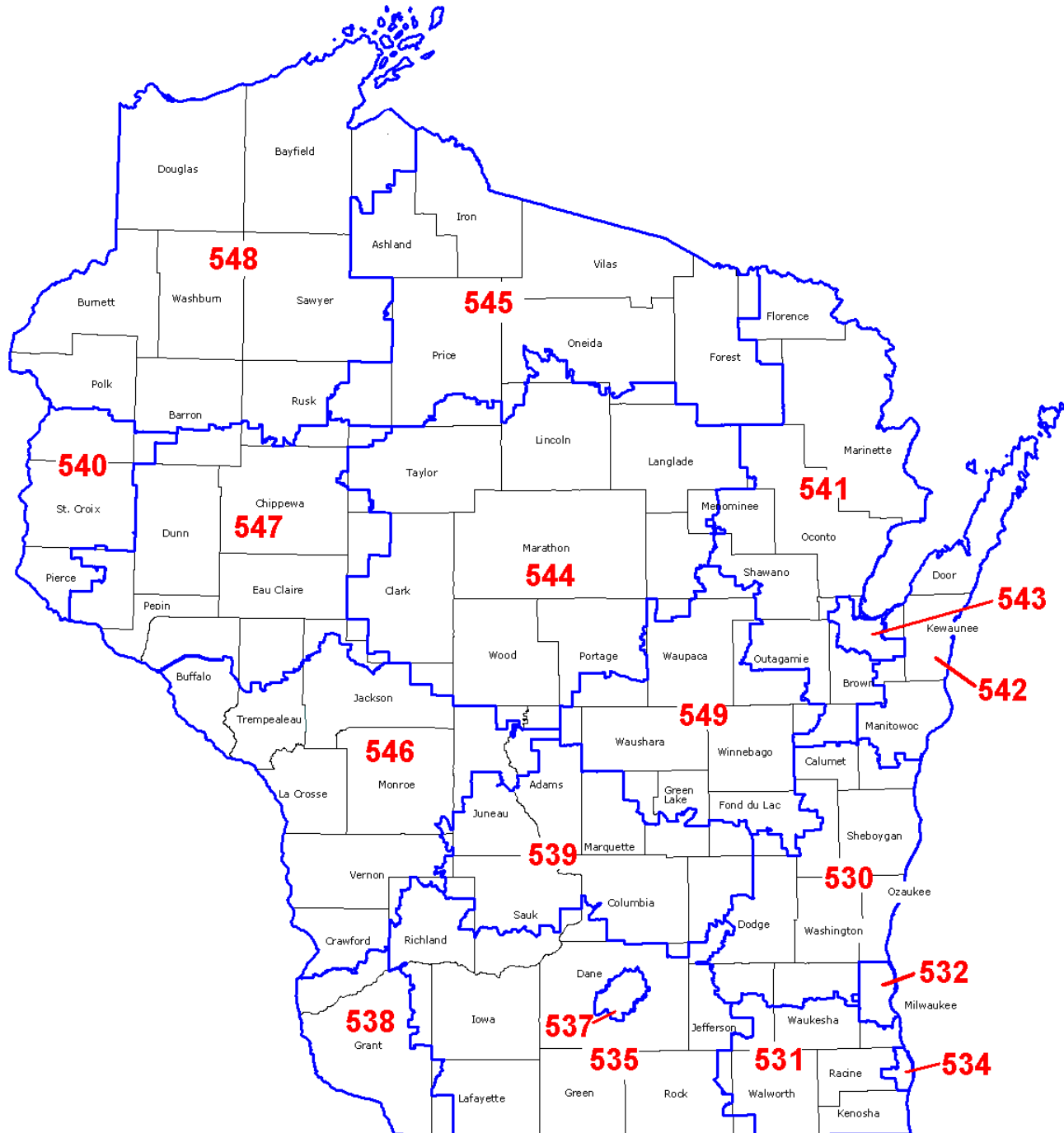
## **FILE REVIEW REMINDER**

Commerce sites that achieve closed remedial action status are archived in Madison. File reviews require at least 24-hour notice and appointments are available between 8:00 am and 3:00 pm, Monday through Friday. To make an appointment please contact Kristi Hammes via email at [khammes@commerce.state.wi.us](mailto:khammes@commerce.state.wi.us) or by phone at (608) 267-3753.

## **MONTHLY SUMMARY OF APPEALS**

The Commerce legal staff prepares a monthly summary of appeal actions related to PECFA sites. The summary can now be accessed on the Commerce website at <http://www.commerce.state.wi.us/ER/ER-PECFA-Home.html>. Questions regarding or difficulties accessing the summary should be directed to Laura Pleasants at (608) 261-2511 or via email at [lpleasants@commerce.state.wi.us](mailto:lpleasants@commerce.state.wi.us). In addition, the legal staff requests that claimants and/or consultants preparing appeals submit them in duplicate with two copies of the original decision letter to be appealed.

## PECFA SITE REVIEW ZONE COVERAGE MAP



# PECFA SITE REVIEW ZONE CONTACT INFORMATION

<b>Bureau Director</b> <a href="#">Oscar Herrera</a> (608) 266-7605 WI Dept Of Commerce FAX 608-267-1381 201 W Washington Ave PO Box 8044 <b>Madison WI 53708-8044</b>		<b>Section Chief Site Review Section</b> <a href="#">Lori Huntoon</a> (608) 261-7732 WI Dept Of Commerce FAX 608-267-1381 201 W Washington Ave PO Box 8044 <b>Madison WI 53708-8044</b>	
<b>Hydrogeologist Supervisor</b> <b>VACANT</b>		<b>Program Assistant(s)</b> <a href="#">Kristi Hammes</a> (608) 267-3753 <a href="#">Cathy Voges</a> (608) 261-7717 WI Dept Of Commerce FAX 608-267-1381 201 W Washington Ave PO Box 8044 <b>Madison WI 53708-8044</b>	
<b>ZIP CODE STARTING WITH:</b>		<b>CONTACT INFO (click on project manager name to send email):</b>	
<b>530, 531, 532, 534</b>		<a href="#">Lee Delcore</a> (414) 220-5403 <a href="#">Stephen Mueller</a> (414) 220-5402 <a href="#">Jennifer Skinner</a> (414) 220-5373 <a href="#">Greg Michael</a> (414) 220-5375 <a href="#">Monica Weis</a> (414) 220-5361 <a href="#">Linda Michalets</a> (414) 220-5376	WI Dept of Commerce 101 W Pleasant St Suite 100A <b>Milwaukee WI 53212-3963</b> FAX 414-220-5374
<b>535</b>		<a href="#">Ralph Smith</a> (608) 261-6543 <a href="#">Alan Hopfensperger</a> (608) 266-0562	WI Dept Of Commerce 201 W Washington Ave PO Box 8044 <b>Madison WI 53708-8044</b> FAX 608-267-1381
<b>548</b>		<a href="#">Woody Myers</a> (608) 261-7718	
<b>537, 538</b>		<a href="#">Eric Scott</a> (608) 266-8516 <a href="#">Andrew Alles</a> (608) 261-8509 <a href="#">Jon Heberer</a> (608) 261-5405	
<b>539, 546</b>		<a href="#">David Swimm</a> (608) 264-8766 <a href="#">Gena Larson</a> (608) 261-5404	
<b>540</b>		<a href="#">Shawn Wenzel</a> (608) 261-5401	
<b>544, 547</b>		<a href="#">Dee Zoellner</a> (715) 342-3802 <a href="#">Tim Zeichert</a> (715) 345-5307	WI Dept Of Commerce 2715 Post Rd <b>Stevens Point WI 54481-6456</b> FAX 715-345-5225
		<a href="#">Brian Taylor</a> (608) 266-0593	WI Dept Of Commerce 201 W Washington Ave PO Box 8044 <b>Madison WI 53708-8044</b> FAX 608-267-1381
<b>545</b>		<a href="#">David Blair</a> (608) 261-2515	
<b>541</b>		<a href="#">Beth Erdman</a> (920) 303-5410	
<b>542, 543</b>		<a href="#">Robert Klauk</a> (920) 424-0046	
<b>549</b>		<a href="#">Tom Verstegen</a> (920) 424-0025	

# PECFA CLAIM REVIEW CONTACT INFORMATION

<b>Bureau Director</b> <a href="#">Oscar Herrera</a> (608) 266-7605 WI Dept Of Commerce 201 W Washington Ave PO Box 8044 <b>Madison</b> WI 53708-8044		<b>Section Chief Claim Review Section</b> <a href="#">Dennis Legler</a> (608) 267-7642 WI Dept Of Commerce 201 W Washington Ave PO Box 7838 <b>Madison</b> WI 53707	
<b>Position</b>	<b>CONTACT INFO (click on claim reviewer name to send email):</b>		
<b>Claim Review</b>	<a href="#">Jean Beckwith</a> (608) 266-6796 <a href="#">Linda Collier-Thompson</a> (608) 267-5264 <a href="#">Rosemary Fiscus</a> (608) 267-2001 <a href="#">Russel Haupt</a> (608) 267-7538 <a href="#">Lorraine Narvaez</a> (608) 261-7716 <a href="#">Tim Prosa</a> (608) 261-7715	WI Dept of Commerce 201 W Washington Ave PO Box 7838 <b>Madison</b> WI 53707 FAX 608-267-1381	
<b>Initial Claim Eligibility</b>	<a href="#">Renee Dickey</a> (608) 264-8765		
<b>Commodity Bid Waivers</b>	<a href="#">Mary Ann Gosda</a> (608) 266-9420		
<b>Appeals &amp; Field Audit</b>	<a href="#">James Moser</a> (608) 267-1394		
<b>Appeals Coordinator-Initial Contact for Appeals</b>	<a href="#">Laura Pleasants</a> (608) 261-2511		
<b>Initial Claim Review</b>	<a href="#">Diane Ploessl</a> (608) 261-7723		
<b>Appeals and Emergency Action</b>	<a href="#">Darin Powers</a> (608) 261-6544		
<b>Financial Manager-Payment Issues</b>	<a href="#">Dottie White</a> (608) 266-3713		
<b>Program Assistant</b>	<a href="#">Kristi Hammes</a> (608) 267-3753	WI Dept of Commerce 201 W Washington Ave PO Box 8044 <b>Madison</b> WI 53708 FAX 608-267-1381	
<b>PECFA Field Auditor</b>	<a href="#">Carl Kramer</a> (262) 638-7247	WI Dept of Commerce PO Box 081246 <b>Racine</b> WI 53408 FAX 414-638-7247	